



28<sup>th</sup> December 2024

Dear Councillor,

You are summoned to attend a meeting of North Hill Parish Council on Thursday 4<sup>th</sup> January 2024 at 7.30pm in the Village Hall.

Please find attached the agenda for our meeting. We ask that if any member of the public has issues, they would like to raise that they contact the clerk prior to the meeting so that we can best manage them.

Please remember that the time allotted for Matters of Community Concern is not a forum to discuss what has taken place during this meeting and that any matter raised here would likely be added to the NEXT meeting agenda for discussion.

Yours faithfully,

A handwritten signature in black ink, appearing to read 'L Batten'.

Lena Batten, Clerk to the Council

Members of the public are welcome to attend the meeting. However, we would like those attending to register prior to the meeting by emailing the Parish Clerk. Email: [northhillparishcouncil@btinternet.com](mailto:northhillparishcouncil@btinternet.com)

## AGENDA

1. TO RECEIVE APOLOGIES:
2. CODE OF CONDUCT : a) TO RECEIVE DECLARATIONS b) TO GRANT DISPENSATIONS:
3. PUBLIC COMMENTS ON ITEMS ON THE AGENDA ONLY:
4. TO RECEIVE AND APPROVE THE MINUTES OF THE 4<sup>th</sup> December 2023 FULL COUNCIL MEETING:
5. ANY MATTERS ARISING FROM PAST MINUTES NOT ON THE CURRENT AGENDA:
6. TO CONSIDER PLANNING APPLICATIONS RECEIVED FROM CORNWALL COUNCIL BY DATE OF THIS MEETING:
  - 6.1 PA23/00832 – Tuckers Garage, Coads Green – Reserved Matters application for appearance, landscaping, layout and scale following outline consent PA20/04468 dated 19.10.21.
7. TO REVIEW CORRESPONDENCE AND TO AGREED RESPONSES REQUIRED:
  - 7.1 For information to note a price increase in TEEC website management (copy enclosed).
  - 7.2 To receive information from CC regarding a quote for emptying the dog bins in the parish.
  - 7.3 To agree a closure date for the advertisement of co-option of Councillor.
  - 7.4 To discuss / agree the purchase of a notice board for Coads Green.
  - 7.5 To receive / discuss information received regarding potential election costs (copy enclosed).
  - 7.6 To note information received from Police confirming they cannot disclose the details required.

- Insurance company have been contacted and war memorial railings added to RAG.
- 7.7 To receive information from Matt Pascoe regarding natural flood management.
  - 7.8 To discuss quote received for North Hill Church Yard restoration project.
  8. APPROVAL OF THE LIST OF PAYMENTS / RECEIPTS FOR NOVEMBER 2023 & TO RECEIVE NOVEMBER 2023 BANK STATEMENT:
    - 8.1 AUTHORISATION OF EXPENSES INCLUDING SALARY:
      - i) £18.00 (PAYE G. Pollard Dec)
      - ii) £737.88 (Salary, Lena Batten, December inclusive of CILCA backpay and tax)
      - iii) £10.00 (bank charges)
      - iv) £73.20 (Western Web, replacement email)
      - v) £43.64 (Room rent, phone, Lena Batten)
      - vi) £81.62 (Block off tunnel, to handyman)
      - vii) £810.00 (cutting of grass in play area, to handyman)
    - 8.2 RECEIPTS: i) £2,583.74 (CIL payment).
    - 8.3 To receive December 2023 bank statement:  
Bank Statement as of 28th December 2023 - £23,257.91.
    - 8.4 To discuss / resolve the need for an external auditor for 2023-2024 due to income exceeding £25,000 by £452.21.
  9. TO REVIEW MONTHLY BUDGET RECONCILIATIONS:
    - 9.1 Budget Sheet Attached.
  10. TO REVIEW MONTHLY RAG: (Red, Amber, Green)
    - 10.1 RAG Sheet attached.
  11. REPORT FROM CORNWALL COUNCIL WARD MEMBER COUNCILLOR PARSONS:
  12. TO REVIEW DETAILS FOR NORTH HILL PARISH COUNCIL CEMETERY:
    - 12.1 Clerk to confirm application to be a member is in progress.
  13. To review / adopt North Hill Parish Council Grant Policy (copy enclosed).
  14. ITEMS FOR INCLUSION AT THE NEXT MEETING:
  15. DATE & TIME OF NEXT MEETING:
  16. CLOSE OF BUSINESS: